

National Aeronautics and  
Space Administration  
**John F. Kennedy Space Center**  
Kennedy Space Center, FL 32899



August 23, 2004

Reply to Attn of: CC-A

**TO:** Distribution

**FROM:** AA/Director

**SUBJECT:** Invitations to Integrated Space Operations Summit (ISOS) Receptions, August 23-24, 2004, Cape Canaveral, Florida

The Boeing Company, Lockheed Martin, United Space Alliance, and ATK Thiokol will jointly host several events related to ISOS on August 23-24, 2004. ISOS is a forum for the stakeholders in the Space Shuttle (SS) and International Space Station (ISS) programs to come together to optimize and realign existing SS/ISS investments toward exploration goals and transition planning for institutions and technology. The above-named sponsors will be hosting a reception on Monday, August 23, 2004, and morning refreshments, afternoon refreshments, and an evening reception on August 24, 2004. Approximately 250 guests are expected to attend these events. Attendees are participants in ISOS and include representatives from each NASA Center, academia, several contractor organizations, and the nonprofit area. The total cost per person is approximately \$90.

This event is a "widely attended gathering." In accordance with 5 C.F.R. §2635.204(g), Widely Attended Gatherings and Other Events, and 14 C.F.R. §1207.103, Designation of Responsible Officials, I have determined it is in the Government's best interest for those NASA employees who are invited to this event to attend in their official capacity as representatives of NASA. The attendees described above represent a range of persons interested in our exploration goals and the long-term investments necessary to meet those goals. NASA's ongoing interest in space exploration and in the dissemination of information about its mission outweighs the concern that free attendance at this event may, or may appear to, improperly influence any NASA personnel in the performance of their official duties. Accordingly, NASA invitees may attend this event.

*Woodrow Whitlone, Jr.*  
*for*

James W. Kennedy  
Agency Designee

Distribution:  
STD-L-A